

IPAC-SWO Education Committee Meeting Minutes Oct 2 2015 1100-1200

Present: Kim Staikos, Joanne Dow, Dori Taylor, Catherine Van Arkel, Karen Strauss, Dori Taylor

Regrets:, Yasmin Chagla, Recorder: Kim Staikos

Agenda Item	Discussion	Action
Approval of Agenda		
Approval of previous minutes	Minutes approved from August.	No action requires
Evaluation update from August IPAC SWO	Regarding all the speakers, everyone enjoyed the sessions and speakers, high value correlated between 93-100 percent High praise for Dr. Salvadori –valuable One criticism more structure for conference update. Conference suggestions Ebola Vendors- enjoyable, not a lot of people	Attach evaluation to minutes. Education update at IPAC SWO meetings should review minutes at each meeting by education co –chair Ask IPAC SWO group how they want format for members who present after attending CHICA Important to introduce each member round table
2.0 Reminder for expenses	IPAC SWO education committee should ensure all receipts go to Lorna as well as send Catherine an e mail regarding expenses so she can track	Joanne Dow has a template for tracking expenses and incidental costs. Joanne Dow has sent out to group Catherine to connect with both speakers to obtain packages and to determine the speaking schedule.
3.0 Review of Speakers.	 1.0 Francine Paquette –Environmental cleaning, and choosing the correct clean- 45 minutes 1.1 Huron County experience with dealing with pertussis outbreak -45 minutes 1.2 Doug Sider to talk about to MERS-CoV, Novel respiratory virus and Influenza 5 hours. 1.3 CIC questions Save the date to be sent on Monday Oct 26 	Clarify content of presentation Huron county to clarify speakers Catherine to send speaker package once details verified Yasmine to work on with Cheryl

4.0 Review of Vendors	Cornerstone confirmed Clorox to be confirmed e mail sent	Kim to send vendor package. Vendor invoice, Kim to get door prize Cheryl at center piece for tables to draw
4.0 Future education days	 Hepatitis A B C, shingles, bed bugs Scott Weese, Veterinarian wide variety Antimicrobial resistance Success stories from IPAC MRSA VRE, ESBL International updates Sexually transmitted infections Infection control and the OR –what is their role Teleconference should be someone who lives far away. MLHU Cassandra Brubacher for Hepatitis Emily Karas, and Jill Fediurek on Immunization Invasive group A strep-PHO Maurice Coppin's Legionella and Group A strep Webinar access would be great. 	Work on future topics after executive
5.0 Dessert at future venues	14. Feedback was positive regarding the cake and enjoy having dessert at venues.	Cheryl will check if we can bring our own desserts in Discuss at executive meeting
Date and time of next teleconference meeting	Next meeting Friday November 6 th -11:00	Kim to email date and time of next week. Put phone number into appointment